INTER-OFFICE MEMORANDUM

8 March 1947

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SUBJECT: Requirements for Personnel to Work 44 Hours a Week or Longer

TO : Dr. Howard Russell, Director, Administration Division

Copies to: Mr. Baugust (261)
Mr. Ervin (241)
Mr. DuBois (323)
Mr. Lyon (359)
Mr. Thayer (286)
Mr. Fitzpatrick (245)
Mrs. Uiberall (249)

1. Given the job we have to do to prepare the economic cases, it will be absolutely necessary for all lawyers, analysts and clerical personnel to work a 44 hour week (and longer in many, many cases) and this even if our staff is increased. There is just no other solution except to call off another of the scheduled cases, or to extend our program into 1948, a thing which I understand we are precluded from doing.

2. With the Flick case coming up for trial within a month, the analysts in the Special Investigations Section must continue to work overtime, or else they will not even be able to get out the work for the Flick case, let alone to assist with the Farben, Krupp and Dresdner Bank cases. The typing of SEA's, translations, drafts of indictments, memoranda and briefs during the last several weeks has required overtime by more than half the stenographers. The Farben case is just entering a particularly difficult period with the first draft of the indictment. The processing of documents from hereon until the Farben case is in trial will be beyond the capacities of our clerical staff <u>even assuming that each works a 48 hour week</u>.

3. Every week day the lights are burning in nearly half of the rooms assigned to the Economics Division and the trial teams in the economics field. It goes without saying that the lawyers and analysts who are working at night <u>in order to try to get this job done</u>, must have a requisite amount of clerical help to keep them going.

D. A. SPRECHER